


# **CABINET FORWARD WORK PLAN**

1 APRIL 2021 TO 31 JULY 2021

Published on 19 March 2021

## **Explanatory Note**

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (  )

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
- exceeds £4million including any optional extension period; or
- involves the transfer of 50 or more employees in or out of the council; or
- relates to a matter which is commercially, politically or strategically sensitive.

7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

### **Membership of Cabinet:**

<b>Name</b>	<b>Portfolio Details</b>
Cllr Philip Whitehead	Leader of the Council and Cabinet Member responsible for Economic Development, Military-Civilian Integration and Communications
Cllr Richard Clewer	Deputy Leader of the Council and Cabinet Member responsible for Corporate Services, Heritage, Arts, Tourism, Housing and Communities
Cllr Pauline Church	Cabinet Member responsible for Finance and Procurement and Commercial Investment
Cllr Laura Mayes	Cabinet Member responsible for Children, Education and Skills
Cllr Simon Jacobs	Cabinet Member responsible for Adult Social Care, Public Health & Public Protection
Cllr Ian Blair-Pilling	Cabinet Member responsible for ICT, Digitalisation, Operational Assets and Leisure & Libraries
Cllr Toby Sturgis	Cabinet Member responsible for Spatial Planning, Development Management and Property
Cllr Bridget Wayman	Cabinet Member responsible for Highways, Transport and Waste

## **Representations/Public Participation**

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk) by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
20 April 2021 - Published on 19 March 2021						
There are no items scheduled for the Cabinet meeting in April 2021						
1 June 2021 - to be published on 30 April 2021						
<b>1 Jun 2021</b> Appropriation of Two Closed Elderly Persons Homes to Housing Revenue accounts	<b>Non-Key</b> A report recommending the appropriation, under Section 122(1) of the Local Government Act 1972, of closed Elderly Persons Homes in Mere and Ludgershall, currently held for the delivery of adult care services in the General Account, to the Housing Revenue Account pursuant to section 19(1) of the Housing Act 1985. The land will then be brought forward for housing development to meet the council's approved targets.	Relevant statutory officers. Head of Service and Directors through the Asset Gateway Group The recommendations set out in the report have been the subject to consideration by the Asset Gateway Group in accordance with the surplus property procedure. This followed consultation with all Heads of Service regarding alternative Council uses for the properties.		Cllr Toby Sturgis <a href="mailto:toby.sturgis@wiltshire.gov.uk">toby.sturgis@wiltshire.gov.uk</a>	Robert Scott <a href="mailto:Robert.Scott@wiltshire.gov.uk">Robert.Scott@wiltshire.gov.uk</a>  Simon Hendey (Director - Housing and Commercial)	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p><b>1 Jun 2021</b> A350 Melksham Bypass Consultation Report</p>	<p><b>Key Decision</b> Report on the public consultation on the A350 Melksham Bypass scheme and on the options assessments subsequently undertaken</p>	<p>The town and parish councils and other organisations were consulted on the scheme options, including a presentation to the Melksham Area Board in November 2020. Public consultation was undertaken on-line on a list of scheme options between November 2020 and January 2021. This report will outline the response to the consultation.</p>		<p>Cllr Bridget Wayman <a href="mailto:bridget.wayman@wiltshire.gov.uk">bridget.wayman@wiltshire.gov.uk</a></p>	<p>Peter Binley <a href="mailto:peter.binley@wiltshire.gov.uk">peter.binley@wiltshire.gov.uk</a> Tel: 01225 713412</p> <p>Parvis Khansari</p>	<p>Open</p>
<p><b>1 Jun 2021</b> Former Christie Miller Sports Centre &amp; Golf Course, Bowerhill, Melksham</p>	<p><b>Key Decision</b> Appropriation for Planning Purposes and update on disposal</p>	<p>Consultation with Members and Directors</p>		<p>Cllr Toby Sturgis <a href="mailto:toby.sturgis@wiltshire.gov.uk">toby.sturgis@wiltshire.gov.uk</a></p>	<p>Mark Hunnybun <a href="mailto:mark.hunnybun@wiltshire.gov.uk">mark.hunnybun@wiltshire.gov.uk</a></p> <p>Simon Hendey (Director - Housing and Commercial)</p>	<p>Part exempt</p>
<p>29 June 2021 - to be published on 28 May 2021</p>						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p><b>29 Jun 2021</b> Town and Parish Council four-yearly election cycle costs</p>	<p><b>Non-Key</b> Wiltshire Council Unitary Elections and Town and Parish Council Elections are run together on a four-year cycle and all costs incurred are currently borne by Wiltshire Council. The next elections are scheduled for May 2021. The report is to consider whether town and parish councils should be recharged for their own election costs effective for May 2021 elections.</p>	<p>n/a</p>		<p>Cllr Richard Clewer <a href="mailto:richard.clewer@wiltshire.gov.uk">richard.clewer@wiltshire.gov.uk</a></p>	<p>Caroline Rudland <a href="mailto:caroline.rudland@wiltshire.gov.uk">caroline.rudland@wiltshire.gov.uk</a></p> <p>Ian Gibbons</p>	<p>Open</p>
<p>13 July 2021 - to be published on 11 June 2021</p>						
<p><b>13 Jul 2021</b> Proposal for the future provision of Streetscene Grounds Maintenance and Street Cleansing</p>	<p><b>Key Decision</b> The present grounds maintenance and streetcleansing contract will end on 30 November 2021. This report seeks a decision on whether to tender a new contract to commence on 1 December 2022, or to bring the delivery of this service in-house on that date.</p>	<p>No partner or public consultation CLT then Cabinet Member.</p>		<p>Cllr Bridget Wayman <a href="mailto:bridget.wayman@wiltshire.gov.uk">bridget.wayman@wiltshire.gov.uk</a></p>	<p>Richard Broadhead <a href="mailto:richard.broadhead@wiltshire.gov.uk">richard.broadhead@wiltshire.gov.uk</a> Tel: 01225 713875</p> <p>Sam Fox (Corporate Director - Place)</p>	<p>Open</p>

<b>Item and Meeting Date</b>	<b>Purpose of Report</b>	<b>Consultation</b>	<b>Supporting Documents</b>	<b>Responsible Cabinet Member</b>	<b>Report Author Associate Director</b>	<b>To be considered in Private</b>
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